



## DATASHEET

# Captaris RightFax Solutions for SAP Applications

Reduce Costs and Improve Efficiency by Automating Delivery of Business-critical Documents from SAP

## OVERVIEW

SAP efficiently manages business processes such as procurement, financials, supply chain, manufacturing, human resources and marketing. All these business areas generate volumes of information - purchase orders, invoices and order acknowledgements to name a few. To fully capitalize on business opportunities, this information must be delivered quickly and reliably to customers, trading partners and suppliers. Market leading Captaris RightFax Universal Information Exchange (UIX) solutions address this challenge, turning how you deliver information into a strategic advantage.

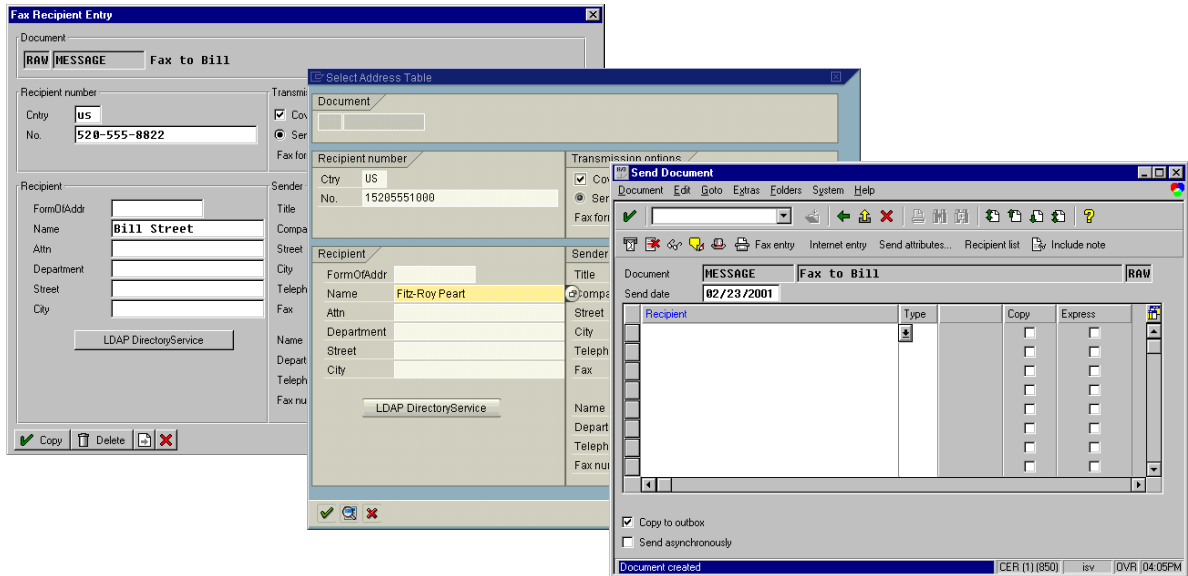
Tested and certified by SAP, RightFax provides a reliable, secure way to automate the exchange of business-critical information from SAP applications. RightFax augments SAP with integrated enterprise fax and e-document delivery capabilities that enable companies to reduce costs and optimize business performance by efficiently distributing information to trading partners.

## AUTOMATED, LOW COST, TIMELY DISTRIBUTION OF DOCUMENTS GENERATED FROM SAP

RightFax UIX provides robust, flexible automated information exchange solutions that integrate with SAP applications to deliver business information via fax, email, Internet, print or wireless devices. The advantages include:

- **Quick ROI** - Reduce document delivery costs up to 90 percent by eliminating the preprinted forms, postage, labor and equipment costs associated with manual document delivery processing. In fact, RightFax typically pays for itself within a few short months.
- **Accelerated business cycles** - Enable quick action on information by providing real-time information exchange, improving response times and accelerating revenue generation.
- **Improved efficiency and streamlined business processes** - Extend your existing SAP environment with fax and e-document delivery capabilities and eliminate error prone, time-consuming, repetitive manual routines that poorly allocate system resources.
- **Secure document delivery** - Ensure important communications reach their intended recipient with notifications as well as with authenticated and certified delivery.
- **Reduced installation time and cost** - Set-up and configure your RightFax solution via SAPconnect, SAPscript or SAP SmartForms using flexible, easy-to-use technologies such as the RightFax wizard-based integration tool to decrease implementation time and expense.
- **Reliability and disaster recovery** - Take advantage of comprehensive backup, fault tolerance and archiving capabilities for reliable disaster recovery.
- **Certified, proven integrations** - Employ the proven leader in enterprise fax and e-document delivery for SAP.

## SENDING A PURCHASE ORDER FROM SAP WITH RIGHTFAX



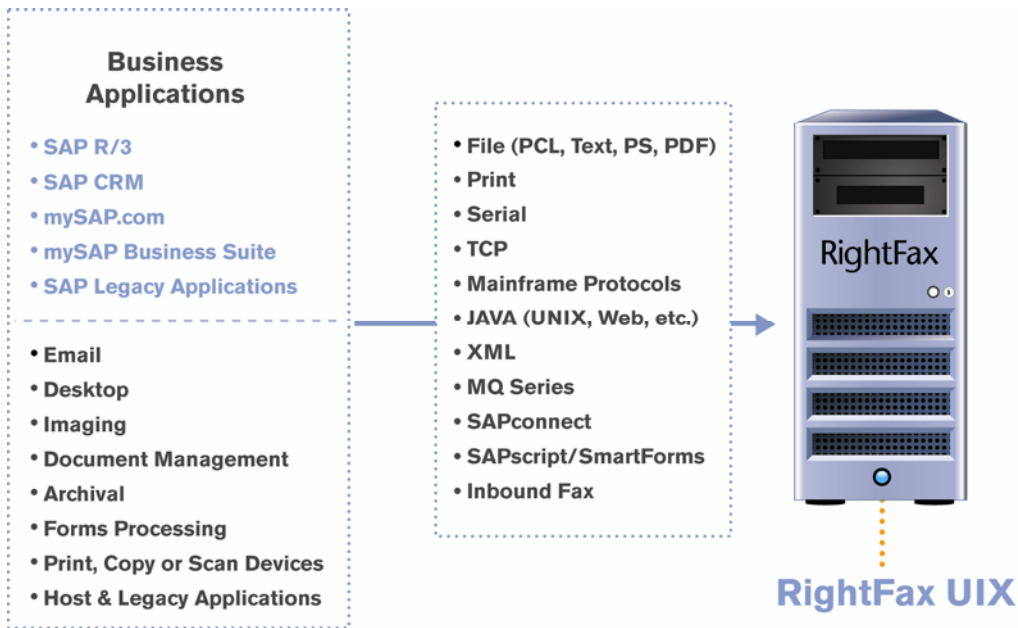
### FEATURES:

- SAP certified integrations
- Supports SAP R/3 and mySAP Business Suite applications
- Integrates with SAP via SAPconnect, SAPscript or SAP SmartForms
- Creates, sends and receives faxes from SAPoffice
- Easily manages and electronically distributes large batches of SAP-based documents
- Immediate or scheduled delivery
- Uses automatic coversheet features of SAP and RightFax
- Sends native documents
- Integrates with any SMTP-based email
- Fax, email or Internet delivery options
- Wizard-based integration utility
- GUI-driven, intelligent data recognition tools map and convert data into customized electronic documents
- Flexible integration and data recognition technologies including RightFax FCL, XML and Java
- Electronic forms creation and overlay
- Receives status notifications within SAPoffice
- Document-based host notifications
- Intelligent forms creation tools
- Multiple priority levels for fax scheduling
- Load-balancing
- Intelligent Least-cost Routing
- Advanced administration and management tools
- Compatible to Microsoft Clustering environment

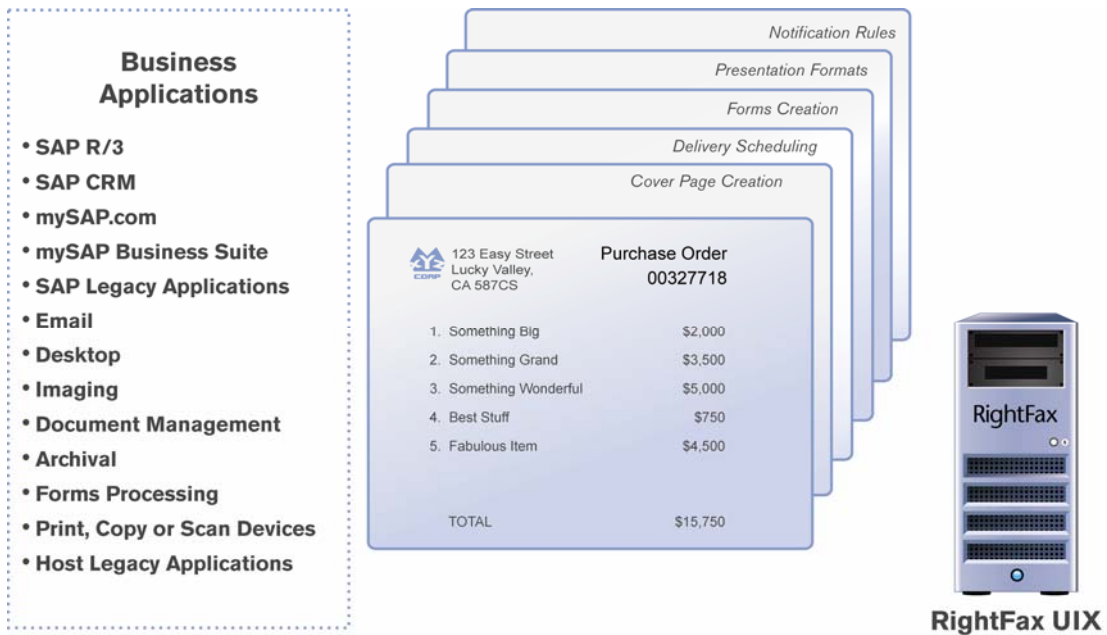
## HOW IT WORKS

RightFax UIX utilizes a four-phase workflow process that captures information from SAP, renders it into an electronic image, distributes the information via fax, email or the Internet and creates customized reporting.

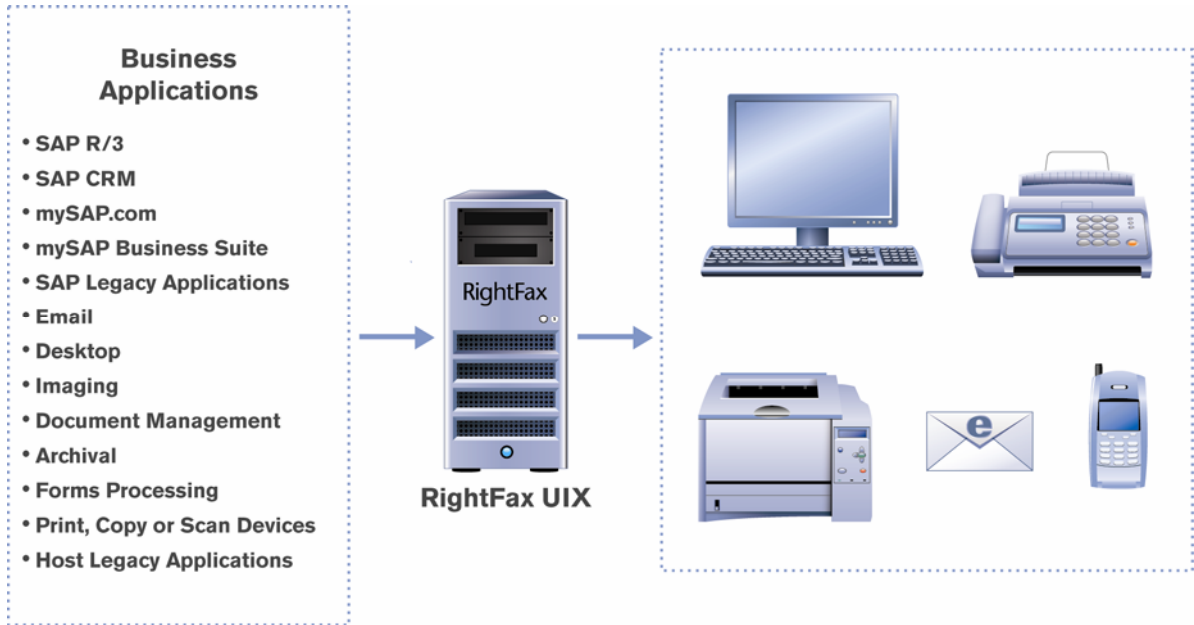
**PHASE 1: DATA RECOGNITION** - RightFax UIX receives input from SAP in a variety of formats.



**PHASE 2: INFORMATION ASSEMBLY** - Using one of the various information assembly methods available, information from SAP is rendered into an electronic image.



**PHASE 3: INFORMATION DISTRIBUTION** - Information is delivered to the recipient. A variety of methods can be used to deliver documents depending on the RightFax UIX package, including fax, email and delivery over the Internet.



**PHASE 4: REPORTING** - Notifications of delivery for reporting and audit trail are sent to the host or end-user. Different levels of notification are available depending on the RightFax UIX package.



### RIGHTFAX SOLUTIONS FOR SAP

RightFax provides the most comprehensive enterprise fax and e-document delivery solutions available to streamline workflow, automate business processes and reduce overall information delivery costs. No matter what version of SAP your organization is running—whether you require simple faxing from one SAP application, or a complete fax and e-document delivery system from multiple SAP applications or your enterprise—Captaris has a RightFax solution to fit your unique document delivery needs.

### RIGHTFAX OFFERINGS FOR SAP

- RightFax Enterprise Integration
- RightFax for SAP solutions
- RightFax Business Integration

### CAPTARIS AND SAP PARTNERSHIP

As the industry leader and recognized innovator, Captaris has been providing proven, certified and reliable enterprise fax and e-document delivery capabilities for SAP users since 1994 and is an SAP Software Partner. The extensive and longstanding collaboration, testing and integration between the two companies ensure that RightFax implementations are sound investments today and tomorrow.

## ABOUT RIGHTFAX

RightFax is the proven leader in enterprise fax and e-document delivery solutions for SAP. With SAP tested and certified integrations, RightFax helps companies reduce costs, improve efficiency and streamline business processes by automating the flow of information and document delivery from SAP R/3 and mySAP.com applications.

RightFax delivers the most interoperable, flexible and trusted solutions for automating business information delivery from front-office and back-office applications. Certified integrations and longstanding partnerships with industry leading software and hardware vendors such as SAP, Canon, FileNet, Hewlett-Packard, IBM, Microsoft, Oracle, Siebel and Xerox make RightFax the solution of choice for enterprise fax and e-document delivery with companies of all sizes across the globe.

## FOR MORE INFORMATION

Captaris is a leading provider of Business Information Delivery solutions that integrate, process and automate the flow of messages, data and documents. Captaris produces a suite of proven products and services, in partnership with leading enterprise technology companies, delivered through a global distribution network. Captaris has installed over 80,000 systems in 44 countries with 93 of the Fortune 100 using the company's award-winning products and services to reduce costs and increase the performance of critical business information investments. For more information please contact us at [www.captaris.com](http://www.captaris.com) or call +1.520.320.7000.

©2004 Captaris. All rights reserved. No part of this publication may be reproduced, transmitted, transcribed, stored in a retrieval system, or translated into any language in any form by any means without the written permission of Captaris. Captaris products Interchange, RightFax and Teemplate are trademarks of Captaris. All other company, brand and product names are the property and/or trademarks of their respective companies.  
MC0010001 RA1004